



St Aloysius' College

Application for Extended Leave – Travel or Holiday

Student Details

Family name: Given name(s):

Year: 3 4 5 6 7 8 9 10 11 12

Address:
..... Postcode:

Date(s) of exemption applied for (inclusive): / / to / / No of school days:

As of 2015, travel outside of stated vacation periods is counted as an absence from school for statistical purposes, as opposed to an approved exemption under the Education Act (1990). Where the College considers that the travel request during term time is appropriate, it will record the absence as approved leave and issue a Certificate of Extended Leave.

(Please tick) If you are submitting another form(s) for sibling(s)

Reason for application for exemption requiring Principal's approval:

- Family holiday
- Other travel requiring absence from school during term time, such as business, family celebrations, milestones or bereavement

Please provide detail for which you are seeking the Principal's approval for exemption:

.....
.....
.....

Note: Where the reason for application for exemption includes long term travel arrangements of more than 20 school days, copies of travel documentation should be included with the application.

Are there any prior or current exemptions? No Yes (Please provide details below)

Date(s) of prior/current exemption (inclusive): / / to / / No of school days:

Is a copy of prior/current Certificate of Exemption attached? No Yes

Parent(s)/Guardian(s) Details

Family name: Given name(s):

Address:
..... Postcode:

Telephone no: Relationship to student:

As the parent of the abovementioned student, I hereby apply for a Certificate of Extended Leave – travel or holiday, as per the *Education Act 1990*. I understand that, if the extended leave is granted:

- I am responsible for his supervision during the period of exemption
- The certificate is limited to the period indicated
- The certificate is subject to the conditions listed on it
- The certificate may be cancelled at any time

I also understand that should the leave not be granted, it will be recorded as an absence from school. I declare the information provided in this application is, to the best of my knowledge and belief, accurate and complete. I recognise that, should statement in this application later prove to be false or misleading, any decision made as a result of this application may be reversed. I further recognise that a failure to comply with any condition set out in the exemption may result in the exemption being revoked.

Signature of applicant: Date:
(Parent/Guardian)

Please return this form to Mr John Williams, Head of Senior School
(Email: john.williams@staloyisius.nsw.edu.au; (Fax: +612 9929 6414)