



St Aloysius' College

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Website: www.staloyisus.nsw.edu.au Email: registrar@staloyisus.nsw.edu.au

APPLICATION FOR ENROLMENT

Proposed year of entry _____ into Year _____ (3-12)
(eg 2010, Year 5)

Boy's Surname: _____ Given Names: _____

Preferred Name: _____ Date of birth: ____ / ____ / ____ Religion: _____

Father

Mother

Parent/Guardian Title: _____
(Dr/Mr/Mrs/Ms)

Parent/Guardian Surname: _____

Parent/Guardian Given Name: _____

Home Address: _____

Mailing Address: _____

_____ P'Code: _____ P'Code: _____

Telephone: Home () _____ () _____

Telephone: Work () _____ () _____

Mobile: _____

Email: _____

If addresses differ, boy lives with: _____ (Father/Mother)

Is the father an Old Boy of the College? No Yes Year left 19/20 _____ Last Year (3-12) _____
(eg 1985, Year 12)

Are the family permanent residents of Australia? No Yes

By signing this document, I/we agree to the Admission Conditions & Practice and the Privacy Collection Notice.

Father's Signature: _____ Date: _____

Mother's Signature: _____ Date: _____

This application must be signed by both Parents/Guardians.

Two copies of this form are supplied – one for the College's records and the other for the Parent/Guardian.
It is the Parent's/Guardian's responsibility to advise the College of any change of address, telephone number, etc.
We stress that this an application form only and should not be construed as, in any way, a guarantee of ultimate acceptance of your boy as a student of St Aloysius' College.

Please turn over for ADMISSION CONDITIONS AND PRACTICE and PRIVACY COLLECTION NOTICE.

This form, together with the Application Fee of \$110.00 GST included, should be forwarded to the College, marked to the attention of the Registrar at the above address. Cheques should be made payable to "St Aloysius' College".

The Application Fee is non-refundable.

ADMISSION CONDITIONS AND PRACTICE

College Philosophy

St Aloysius' College is a Catholic School conducted by the Fathers and Brothers of the Society of Jesus. It aims to complement the Christian values and Church attendance practised by the home. If the home does not rate these values highly, the student will be at best confused, and sometimes resentful, at this dissonance between home and school. A signed clergy reference is therefore required at the time of the entrance examination.

We believe that discipline has an important part to play in the personal formation of the boy. Apart from the discipline of study and of application to extra-curricular activities, the rules and standards of the College are intended to have a formative function. We invite the boys to accept the discipline of the College in a spirit of willing co-operation, intended for the benefit of the boy. We would wish each boy in the College to be a strong character, self-disciplined, unselfish and clear sighted.

Enrolment Procedures

Year 5 is the main intake year, with smaller intakes in Years 3, 4, 7 and 11. Students are also admitted into other Years if vacancies occur. If application is made for a particular year of entry, and if you wish to change that year of entry, please notify the Registrar in writing.

As St Aloysius' College is not an overseas students school, only applicants who are permanent residents of Australia, or whose families have a current Australian working visa are eligible to apply for admission to the College. In the latter case, a certified photocopy of visa must be submitted.

All boys must sit for an entrance examination, which comprises several short tests in English, Mathematics and reasoning. These examinations normally take place in February of the year prior to entry and two years prior to entry for Year 7. You will be notified as to the exact date of the examination before the close of January. Should you receive no correspondence by that time please contact the College without delay. At the Rector's discretion, some academic scholarships may be offered to applicants after the entrance examinations.

Application may only be made for one year at a time. Applications are only valid for the proposed year of entry. If unsuccessful for any particular year, applicants must re-apply, pay another application fee and sit another entrance examination.

Should your son be accepted into the College a **non-refundable** Acceptance Fee will become payable to secure a place. This place cannot be deferred to another year. See current fee schedule as an indication: fees charged vary from year to year.

The Rector will not normally enter into negotiations with respect to admission. The acceptance of an application and enrolment decisions are at the discretion of the Rector. Within the context of a formation in the Christian humanist tradition, the College seeks to prepare boys for tertiary education. Therefore the entrance examinations are designed to select boys who are capable of attaining this level. The College curriculum is styled to suit boys with such scholastic ability.

In addition to the academic ability of the boy, the selection policy of the School takes into account:

- i the faith tradition of the boy and his family;
- ii signs of a congruence of family values with those professed by the College as expressed in the College Prospectus;
- iii the family ties which the student has with the School.

At the discretion of the Rector, applicants and their parents may be required to attend an interview.

Conditions of Enrolment

Co-Curricular Activities: It is a policy of the school that students participate in the sporting activities offered in all four terms. In some circumstances, for example if a particular sport is oversubscribed, a student may be required to participate in sporting activities not chosen by him. If your child has an illness, injury or other disability which prevents him from taking part in a particular sport, or that makes him particularly susceptible to injury, parents must advise the College.

In addition to a range of sports, there are a variety of activities e.g. music, drama, debating, chess, computers, cadets and the like, in which students are encouraged to take part. The College takes seriously the formation of the whole person.

Length of Stay: We expect that applicants, if accepted, will continue at the College to complete their secondary studies unless unforeseen circumstances occur or it becomes clear that the boy is not benefiting from what the College has to offer. We understand that, with due notice, the parents have the right to remove their son from the School at any stage. As part of the agreement between Independent Schools, if your son is currently at an independent school which is a member of the Association of Heads of Independent Schools (AHISA), then the College will notify your son's current school of your application to St Aloysius' College, if your application is for entry into Years 8 to 11.

Rights of the College to Exclude a Student: Students must act in accordance with the directions of College staff and observe all rules and regulations of the College. The College reserves the right to exclude any student either permanently or temporarily, consistent with published policies outlining procedural fairness.

Continuing Enrolment: The continuing enrolment of a student is conditional upon his maintaining academic standards set by the College. If the College forms the view that the student is not meeting those standards, it may terminate his enrolment. The College views the first year of enrolment as a year in which both parties can assess how well the College, boy and home meet expectations.

Changes Made to Curriculum: The College reserves the right to amend its academic and other programmes at any time and without notice to parents. This may include the discontinuance of teaching subjects and other programmes.

Fees: School fees are due and payable within twenty-one (21) days of the date appearing on the account. The College will charge interest from the date of the account on any amount outstanding after twenty-one (21) days. It is the responsibility of Parents or Guardians to ensure that remittances are made in good time to avoid the imposition of interest. The rate of interest charged on overdue accounts shall vary from year to year. Parents are required to give the Rector no less than one term's notice of withdrawal of a student, otherwise a full term's fees shall be charged. Parents who become financially embarrassed are encouraged to speak to the Business Manager in confidence.

The College reserves the right to change the Admission Conditions and Practice at its discretion.

PRIVACY COLLECTION NOTICE

The Privacy Amendment (Private Sector) Act 2000 amends the Privacy Act 1988, so as to also regulate the way private sector organisations, including non-government schools handle "personal information" of individuals. These amendments came into effect on 21 December 2001. This notice forms part of the College's compliance with the Act.

1. The College collects personal information, including sensitive information about pupils and parents or guardians before and during the course of the pupil's enrolment at the College. The primary purpose of collecting this information is to enable the College to provide the best possible education for your son.
2. Some of the information we collect is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.
3. Certain laws governing or relating to the operation of colleges require that certain information be collected. These include Public Health and Child Protection laws.
4. Health information about pupils is sensitive information in terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical reports about pupils from time to time.
5. The College from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools and colleges, government departments, Catholic Education Office, the Catholic Education Commission, your local diocese and the parish, medical practitioners, and people providing services to the College, including specialist visiting teachers, sports coaches and volunteers.
6. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son.
7. Personal information of pupils is regularly disclosed to their parents or guardians. On appropriate occasions, information such as academic and sporting achievements, pupil activities and other news (including photographs) is also published and made available to the general community and public in College newsletters, yearbooks, magazines, the College website and newspaper articles.
8. Parents may seek access to personal information collected about them and their son by contacting the College. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the College's duty of care to the pupil, or where pupils provide information in confidence.
9. As you may know the College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose. We do not disclose your personal information to third parties for their own marketing purposes without your consent.
10. We may include your contact details in a class list and College directory. If you do not agree to this you must advise us now.
11. If you provide the College with the personal information of others, such as doctors or emergency contacts we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish and that the College does not usually disclose the information to third parties.