



St. Aloysius' College

47 Upper Pitt Street MILSONS POINT NSW 2061 Phone (02) 9922 1177 Fax (02) 9957 5570

Dear Parent,

I am pleased to advise you that the College is able to offer you the opportunity of using MasterCard or Visa to pay College fees by using an automated card payment authority (refer below). You can of course still pay using BPay, cheque or periodic credit card.

Benefits for you

No longer will you be required to complete the credit card authority each term or remember to pay your fees by the date specified. I am sure you are aware of the many benefits of charging College fees and other payments to your credit card. With no need to write cheques or remember when fees are due, an automated authority makes life much easier. If you are a member of a rewards program you will earn more points, plus you may have the choice of up to fifty five days interest-free or to spread the cost to suit your budget.

Simply complete your Automated Card Payment Authority

All you need to do is complete and sign the Automated Card Payment Authority below. Then return it to the College at least two weeks prior to the next Billing Date (First day of College term).

When your Automated Card Payment Authority is in place you will receive a tax invoice letting you know exactly when the fees will be drawn.

Please advise the Business Office of changes to credit card details such as expiry dates.

Best wishes,

David Green
Business Manager

AUTOMATED CARD PAYMENT AUTHORITY

This will establish an automatic payment from your card account to pay your combined College charges and will remain in force until your son(s) leave St Aloysius' College or you cancel this authority. You will be provided with notification of the amount due. The total amount will be automatically billed to your card. You can cancel this authorisation by contacting the College in writing. It will take up to seven (7) days to process your request.

Please complete all details below and return this form to: Business Manager, St Aloysius' College MILSONS POINT NSW 2061

AUTOMATED CARD PAYMENT AUTHORITY FORM

Parent Name:

A/C Code:

Address:

Student Name:

I hereby authorise St Aloysius' College to process a transaction to automatically debit my nominated card account below for the total amount of College charges, forwarded to me each billing period, in accordance with the Automated Card Payment Authority and the attached Service Agreement. In addition, I agree to payment of the following additional items (please tick)

- Please include the voluntary Building Fund Donation
- Please include the voluntary College Fee Raffle
- Please include the annual voluntary P&F donation (term 3 invoice)

PLEASE DEBIT MY:

- Visa
- MasterCard

Cardholder's name: _____

CARD NUMBER

EXPIRY DATE

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□□/□□

Signature: _____

Date: